

Horse Hill Community League

June 14, 2016 Board Meeting – Clareview Rec Centre

In Attendance: Amber Cardamone, Dawne Gizowski, , Norma Lorincz, Alicia Farrell, Jenn Prosser, Cheryl Thomas, Tarrus Nowicki, Philip Vaartstra, Martin Levis, Robyn Stocks, Josh In, Mike Van Langen, Karen Courtoreille, Zain Obeidat

Regrets: Darla Kinniburgh, Cristian Patilea

Agenda Item	Discussion/Minutes	Action
1.	Meeting called to order at 7:04 p.m.	
2. Approval of Agenda	Motioned by Robyn Stocks, second by Jen Prosser <ul style="list-style-type: none"> • By a show of hands: all in favor, none opposed 	Approved
3. Approval of Minutes	With changes. Motioned by Jen Prosser, second by Dawn Gizowski <ul style="list-style-type: none"> • By a show of hands: all in favor, none opposed 	Approved
4. President	<p>Alicia submitted application for the community league swim times. Requested Clareview as preferred pool. Reviewed meeting notes of the Edmonton Federation of Community Leagues (EFCL) meeting of March 17, 2016 which outlined the results of the 2016 Community League swim survey results and outlined the Community league recreational access options. See appendix 1</p> <p>Alicia was contacted by the Edmonton Neighbourhood Watch Program Society as they had been contacted regarding the creation of a Neighbourhood watch program in the community. Will post position description on website for anyone interested to take the lead on this. See appendix 2</p> <p>Received 4 entry passes for K-days from EFCL. Tickets will be used in a draw at the Brintnell BBQ. For every jar of peanut butter donated, 1 entry into the draw will be given,</p> <p>Community Services The City of Edmonton is hosting programs in 228 neighbourhoods this year; Green shacks and pop up and play. The cost of the green shack program has become a part of the City of Edmonton's operating budget instead of a yearly grant. There are specific criteria used to determine which neighbourhoods get a green shack. The number of children in the neighbourhood is one of the criteria. City of Edmonton does not have sufficient funding to put a green shack in every neighbourhood. The city is requesting a donation of \$1,000 from the community leagues to help fund the cost to put a green shack in those neighbourhoods that don't meet the criteria to qualify. See Appendix 3</p> <p>Motion to donate \$1,000 to City of Edmonton by Alicia, Second by Robyn Stocks</p>	

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	<ul style="list-style-type: none"> By a show of hands: all in favor, none opposed <p>Horse Hill School sent a thank you to the Community League for buying refrigerator and offered to provide snacks for a future meeting,</p>	Approved
5. Soccer	<p>6 teams participated in the summer sizzler last weekend. Issues in the teams have settled down. The couple of remaining issues have been referred to Edmonton Minor Soccer Association (EMSA)</p> <p>Registration for 2016 indoor soccer will be August 24, 25 and 31</p> <p>Reviewed the proposed fees for the next 2 seasons. Explained represents 8% increase which is same increase imposed by EMSA. See appendix 4</p> <p>A question was asked as to what is included in the fees:</p> <ul style="list-style-type: none"> Zone registration per player FC Edmonton tickets Use of soccer centres Approx. \$20 for uniforms <p>Pointed out that no extra fees are charged during the season for inclusion in tournaments or for pictures.</p> <p>Attendee pointed out that in New Brunswick soccer fees are approximately \$150</p> <p>A question was asked as to how much Community League subsidises each player.</p> <ul style="list-style-type: none"> Approximately \$57-\$60 per player. To be confirmed with the treasurer. <p>Alicia Farrell motioned to approve fees, Seconded by Cheryl Thomas</p> <ul style="list-style-type: none"> By a show of hands: all in favor, none opposed 	Approved
6. Events	<p>Poor turnout for the McConachie BBQ. Rained most of the day. Didn't use the dunk tank.</p> <p>Approximately \$1,222 raised for the McConachie park.</p> <p>Brintnell event will also be a fund raiser for the McConachie park. As this is also the outdoor soccer round up party, players and officials only will get free lunch.</p> <p>Brintnell Dental will do a fun run and donate all proceeds raised to McConachie Park Society</p>	

<i>Agenda Item</i>	<i>Discussion/Minutes</i>	<i>Action</i>
	<p>Qualico meeting A meeting was held with Qualico to discuss Cy Becker Pancake breakfast to be a joint event with them. Qualico needed to decide on a budget. Looking into renting a griddle.</p> <ul style="list-style-type: none"> • Menu: 2 pancakes, 2 sausages - free • Event would run 10 am – 1 pm • Pancakes would be served 10am – 12pm • Also popcorn and cotton candy • Qualico to provide chalk artist and petting zoo • Dunk tank • Hungry hippo • Glitter tattoos • Portable loos to be rented for \$250 each <p>Amber Cardamone Motion to approve budget up to \$1,500, seconded by Jenn Prosser</p> <ul style="list-style-type: none"> • By a show of hands: all in favor, none opposed <p>Alicia to write a thank you to the District Chief and Captain of the Fire Department for coming out and filling dunk tank.</p> <p>Looking to purchase aprons/vests to identify volunteers during events. Possibly with Horse Hill Logo. Contact United Cycle who already has logo on file.</p> <p>Alicia Farrell Motion to purchase using gaming funds, seconded by Amber Cardamone</p> <ul style="list-style-type: none"> • By a show of hands: all in favor, none opposed 	<p>Approved</p> <p>Approved</p>
7. Treasurer	\$4,000 required to pay transfer fees for soccer	
8. Civics	<p>Philip sent letter to city regarding the traffic lights at Meridian Street and 153 Avenue blinking red; they have since been turned off.</p> <p>There has been no response to Philips letter to the city regarding turning on the turning light on the traffic lights at the intersection of 167 Avenue and 59A Street.</p> <p>There was a bylaw change to McConachie to increase the density. Philip sent a letter to protest this;</p> <ul style="list-style-type: none"> • Unfair for 1 area to be congested to bring up the overall average • Already traffic issues. There should not be any changes until 	

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	<p>this is dealt with</p> <p>Unfortunately the objection was filed too late and the changes have already been passed, Apartments to be built.</p> <p>Suggestion that residents attend public open house and be more vocal in regards to proposed changes.</p>	
9. CRC	<p>There was a discussion about “Summer Fun”</p> <p>Annual program planning meeting scheduled for Saturday October 15, 2016. 9am – 12 pm. Exact location to be determined, Possibly Horse Hill school or Dr. Donald Massey School</p> <p>Advised that CRC conducts their planning in January for the year. Cy Becker and McConachie pose a challenge when it comes to planning as the developer is still in those areas. Hope to have a pop up and play in those areas next year.</p> <p>Edmonton Public Library pending permits to provide pop ups in McConachie and Cy Becker. Tentatively scheduled;</p> <ul style="list-style-type: none"> • McConachie July 5, 10am – 12pm • Cy Becker July 6 10am – 12 pm <p>Next meeting scheduled for September 13, 2016</p> <p>Harvest Fair scheduled for September 17, 2016</p> <ul style="list-style-type: none"> • Food and door prizes • Not a fundraiser • Menu needs to be reviewed <ul style="list-style-type: none"> ○ Chilli and buns ○ Taco in a bag ○ Pulled pork <p>Call for volunteers to help plan harvest fair; Dawne Gizowski and Jenn Prosser volunteered.</p> <p>Amber Cardamone Motion for same budget as last year + 10%, seconded by Jen Prosser</p> <ul style="list-style-type: none"> • By a show of hands: all in favor, none opposed 	Approved
10. Newsletter	<p>Newsletter was distributed</p> <p>Quarry Ridge did not get the newsletter</p> <p>Decisions need to be made regarding future communications;</p> <ul style="list-style-type: none"> • Northeast voice <ul style="list-style-type: none"> ○ Covers T5Y postal code ○ Cost approx. \$2,000 for 1 page ○ Distributed 10 times per year 	

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	<ul style="list-style-type: none"> • Publish own newsletter quarterly <ul style="list-style-type: none"> ○ Possibly sell advertising <p>Vote was taken Own newsletter :11 Northeast Voice: 3</p> <p>Discussed waivers and disclaimers for photos taken during events</p> <p>Dawne Gizowski Motion to pay printing costs of \$999.18 to staples from gaming, seconded by Jen Prosser By a show of hands: all in favor, none opposed</p>	Approved
11. Website	<p>Committee formed</p> <p>Committee reconvened with Kyle Loranger. Cost \$2,016 to revamp website. Includes Twitter and photo page. Page released to Tarrus Nowicki and Robyn Stocks to maintain.</p> <p>Refresh rate is unknown. Committee to ensure that content is same on computer and mobile device.</p> <p>Tarrus Nowicki Motion to pay out of gaming funds, seconded by Amber Cardamore By a show of hands: all in favor, none opposed</p> <p>Due to summer break, motion to make final payment would have to be via e-mail. Call out to anyone not on committee who would like to be part of the e-mail vote to provide their contact details to Cheryl Thomas</p>	Approved
12. Any Other Business	Call for questions and/or comments: none	
Meeting adjourned at ~8:38 p.m.		
Next Meeting September 13, 2016 at 7:00 p.m. at the Clareview Rec Centre		

**Edmonton Federation of Community Leagues
City of Edmonton Recreation Facilities Access Options
March 17, 2016 Meeting Notes**

Thank you to all of the volunteers who attended the March 17th, 2016 meeting. Your interest and participation is appreciated.

1. 2016 Community League Swim Survey results

A survey was conducted in February of 2016 to obtain feedback on the weekly Community Swim program. The following highlights from the survey were shared:

- 157 Community Leagues invited to complete the survey
- 43 survey completed
- 38 Community Leagues participated
- 49% belong to an Area Council
- Awareness of swim option high in comparison to the Community League Wellness Program, Bulk Admission Passes and Community League Ice Rentals.
- 4 out of 5 leagues participate in a swim program.
- Top 3 barriers to weekly swim are lack of interest, lack of awareness, value for money.
- Overall satisfaction with the weekly swim program is 87%. Value for money (avg. to very good) is 74%. Satisfaction with available day and time of swim is 68%.
- Reaction to additional option: *60% prefer the “program addition” over the current program. The addition was described as: “Pay a flat rate and get access to designated swim times at a few locations, not exclusive to your league (swims would be shared with a larger variety of leagues)”*

2. Discussion Highlights

- Leagues are interested in the opportunity for increased flexibility in times and locations and would like the City to further consider implementation of the new, additional option described in the survey. A clear explanation of how this option is structured is important.
- Positive feedback regarding the booking process and interactions with City bookings staff was expressed.
- Current invoices can be challenging to understand; additional formats or detail on invoices would be helpful.
- Leagues would like the City to consider alternative times for Community League Swims, particularly either later or earlier than the traditional supper hour e.g. 5-7pm.
- For the Leagues that identified Bulk Admission pass purchases as the most economical option for them, there was discussion around the best way to pool their individual purchases to benefit from the higher discounts offered for larger purchases. The EFCL may be interested in facilitating the purchase of a large volume of passes to receive the greatest discount and will discuss this possibility further with interested leagues. Challenges with the logistics of distributing passes once purchased were also mentioned; the option of direct billing based on ‘scans’ following use instead of paper passes was of interest to some leagues but not all due to the inability to anticipate final cost.
- Leagues also noted that the corporate discount at 20% is of greater value than the Community League discount of 10%; leagues questioned the reasoning for this and asked for the difference in discount to be considered.



3. Current Community League Opportunities to Access City of Edmonton Recreation Centres

- An overview of current opportunities for Community Leagues to access City of Edmonton Recreation Centres was reviewed. These options are attached to this document.

4. Outcomes and Next Steps

- Based on feedback received, the City of Edmonton will further develop the details of the new, additional flat rate program option and implement as a pilot program. The details of the pilot and start date will be provided to leagues once confirmed. Please base your plans to participate on the existing 2016/17 community league recreational access options outlined below.
- Details of the 2016 Outdoor Pool Swim access option are outlined in the community league recreational access options below. . With the introduction the new Outdoor Pool Season Pass, the City of Edmonton will assess uptake and attendance throughout 2016. Additional community league access weekday day-time hours may be considered for the 2017 outdoor pool season.
- The City of Edmonton will provide leagues with participation information mid-way and at the end of each season (in the past has been provided upon request and at the yearly meeting). Please contact aquaticbookings@edmonton.ca for any questions about your invoice or for additional information City staff will continue to work individually with leagues requiring additional clarification about their invoices.
- In response to feedback regarding the hours available, the City will continue to select times that balance the demand for pool and facility access with the desired of community league members. This will result in avoiding peak facility access times. In some cases, where there is high demand for public access
- The change to the Community League Wellness Program discount (drop from 20% to 10%) was introduced in 2012. Each company participating in the Corporate Wellness Program enters into an agreement that requires minimum membership purchase commitments. There is no administration or minimum purchase required by Community Leagues in order for Community League members to enjoy the discount. The discount structure offered via both programs is being reviewed.

Community League Recreational Access Options

Option #1: Exclusive Pool Use

The original program: exclusive use by Community Leagues, where the cost of an exclusive weekly pool rental is shared among participating leagues. The cost per league depends on the pool selected (rental rates vary based on pool size), length of the swim time selected, number of lifeguards required for expected attendance and the number of participating leagues sharing the cost.

To extend your current contract for the upcoming year, or if your league is interested in joining

Pool Category	1 league	6 leagues	10 leagues
Eastglen, Grand Trunk, Hardisty, Jasper Place, O'Leary, Londonderry, Mill Woods,	169.60	28.27	16.96
Bonnie Doon	226.10	37.68	22.61
Confederation	253.90	42.32	25.39

one of the swim times identified below please contact aquaticbookings@edmonton.ca.

EXAMPLE COST PER WEEK/LEAGUE FOR 2 HOURS OF EXCLUSIVE USE

AVAILABLE TIMES FOR EXCLUSIVE USE FOR THE 2016-2017 SEASON

Pool	Available Days and Times	Maximum Total Number of Participants
Bonnie Doon	Facility will be under renovation starting Fall 2016- exact dates TBD	
Confederation	Saturday 4:00pm-5:30pm	200
	Sunday 4:00pm-5:30pm	200
Eastglen	Sunday 12:00pm-2:00pm	225
Grand Trunk	Sunday 4:15pm-5:45pm	235
	Friday 7:00pm-9:00pm	235
Hardisty	Sunday 1:15pm-2:45pm	210
Jasper Place	Facility will be under renovation until 2018	
Londonderry	Sunday 4:15pm-5:45pm	370
O'Leary	Saturday 3:45pm-5:45pm	200

Looking for alternative times? Please ask. Contact info below.

Option #2: Unified Community League Access Program (shared with public)

Leagues choose from a selection of public access times, full facility access* (all admission based amenities as available including pool, fitness centre, open gym and indoor playground) during the Community League time as listed below. The cost of access depends on the facility, length of access and number of leagues participating in each access time.

To extend your current contract for the upcoming year, or if your league is interested in joining one of the access times identified below please contact aquaticbookings@edmonton.ca.

EXAMPLE COST* PER WEEK/LEAGUE FOR 2 HOURS OF USE DURING PUBLIC ACCESS

Pool	Available Days and Times	Maximum Total Number of Participants	Fees per day (if only 1 community league participates)
ACT	Saturday 2:00pm-4:00pm	75	84.80
Clareview	Saturday 6:00pm-8:00pm	150	210.81
Commonwealth*	Saturday 5:00pm-7:00pm	200	84.80
Confederation	Saturday 2:00pm-4:00pm	100	126.95
Confederation	Sunday 2:00pm-4:00pm	100	126.95
Eastglen	Saturday 2:15pm-4:15pm	100	113.07
Eastglen	Sunday 2:15pm-4:15pm	100	113.7
Jasper Place	Facility will be under renovation until 2018		
Londonderry	Sunday 2:00pm-4:00pm	150	71.6
Mill Woods*	Saturday 2:00pm-3:30pm	200	73.74
Terwillegar*	Saturday 5:00pm-7:00pm	275	312.00
	Sunday 5:00pm-7:00pm	275	312.00
The Meadows*	Friday 6:00pm-8:00pm	200	267.24

Times are subject to change

*Full facility access includes those amenities that would normally be accessed through a standard facility admission and access is only permitted during the designated community league hours.

Option #3 Community League Wellness Program

This program was developed in cooperation with the EFCL and provides current members of any Edmonton Community League with a 10% discount off annual, continuous monthly and multi-admission memberships. Community League Members must present a valid Community League membership card in order to obtain the discount. This program is easy to administer requiring no effort or resources on behalf of the leagues. As this program is provided at no charge to leagues, this option is particularly useful for leagues with extremely limited budgets.

More information regarding this program is available at: http://www.edmonton.ca/activities_parks_recreation/documents/CommWellnessBrochure.pdf

Option #4 Bulk Admission Purchases

A Community League may choose to purchase bulk single admissions to our facilities by contacting our Corporate Sales Representative at 780-944-7744. The following bulk discount scale applies:

Quantity	50-249	250-499	500-749	750-999	1000-1249	1250+
Discount	10%	15%	25%	30%	35%	40%

The challenge with this option is that for many leagues it is difficult to distribute the passes to their members. The discounted admissions may, however, be something you decide to provide as an incentive to new or renewing community league members.

Thank you for considering these options and for your efforts in supporting your community's health and well-being. If you have any questions or require additional information regarding these opportunities, please contact our rentals office at aquaticbookings@edmonton.ca.

Additional Opportunities

Outdoor Pool Swim

Includes access to all outdoor pools during set times and days varying among the four City of Edmonton outdoor pools. A flat fee allows Community Leagues to access pools for the duration of the summer. The 2016 outdoor pool swim fee is \$565.00.

NEW for 2016- Outdoor Pool Season Pass

This pass will provide access to outdoor pool's for the entire season at discounted rates (no other discounts may apply to these passes). This opportunity is available to all citizens and may be an alternative to those leagues not interested in the Community League outdoor swim program.

- Child: \$49
- Adult: \$75
- Youth/Senior: \$59
- Family: \$199

Community League Ice Rentals

Community Leagues are eligible to rent ice during the Winter Ice Season of Sept – March, for approved Community League programs. (These have to be unique from any other organized program being offered within the Community).

Applications are accepted in February for the following Winter Ice Season.

The cost per league depends on whether the program is for Minors or Adults, length of time, and time of day selected. Various days, times and locations are available. To extend your current contract for the upcoming year, or if your league is interested in an ice rental please contact arenabookings@edmonton.ca or 780-442-4546

Category	1 league	2015/2016
Adult	\$270.00 per hour	Mon to Fri between 6:00pm-11:00pm Sat & Sun between 8:00am-11:00pm
Minor	\$134.00 per hour	Mon to Fri between 6:00pm-11:00pm Sat & Sun between 8:00am-11:00pm

City of Edmonton Bookings Contacts

aquaticbookings@edmonton.ca 780-442-4550

arenabookings@edmonton.ca 780-442-4546

gymbookings@edmonton.ca 780-442-4544

sportsfieldbookings@edmonton.ca 780-442-4548

Edmonton Federation of Community Leagues

780.437.2913 or visit <http://efcl.org/>



POSITION DESCRIPTION

- Title:** **Community Representative**
- Authority:** The Community Representative organizes, maintains and is responsible for the continuing operation of the Edmonton Neighbourhood Watch Program within one community league.
- Term:** The position is by appointment of the Board of Directors of Edmonton Neighbourhood Watch and requires the Community Representative to maintain a position within their community league.
- Duties:**
- Be familiar with the Society Bylaws and Policy and Procedures.
 - Must be a member of Edmonton Neighbourhood Watch.
 - Attends meetings and training sessions as required.
 - Serves as the contact person for ENW and the Community League executive as well as the community members.
 - Represents ENW on the Community League board (in a position as determined by each Community League.)
 - Encourages community participation of crime prevention.
 - Communicate membership changes to the office of ENW.
 - Facilitates the flow of crime prevention information to the community communication system (newsletter, blog, website, etc.) and other forms of information dissemination.
 - Establishes and maintains a communication process within the community.
 - Is encouraged to recruit volunteers at ENW events.
 - Encourages community members to join, follow and/or participate in ENW Social Media
 - Is required to follow safe practices with information provided by ENW. *(As authorized by the Freedom of Information and Protection of Privacy Act)* and shall not be used for any other purposes.
- Qualifications:** Must be a member of the society, in good standing.
Must pass a Police Information Check.
Must maintain their position within their community league.
- Skills:**
- ~ Must be able to communicate through email
 - ~ Ability to speak in front of groups
 - ~ Have strong organizational skills

March 12, 2015

Approved by the Board of Directors

Original signed

President

February 17, 2016

Dear Community League President:

The City of Edmonton is pleased to announce the return of our free, drop-in recreation programs for the summer of 2016. The City of Edmonton will be hosting programs in 228 neighbourhoods. These programs are made possible through the generous support of many community leagues and the City of Edmonton's commitment to providing base funding.

Program Selection Information

In 2016, there will be 180 Green Shack locations, including 23 extended hours programs. The number of extended-hour sites increased from 20 in 2015 to 23 in 2016, which will provide an increased level of programming for some of our City's most socially vulnerable.

In addition to the regular Green Shack program that operates 5 days per week for 3.5 hours each day, the Pop Up Play program will be available twice a week for 3.5 hours each day in 37 parks.

Neighbourhoods that receive a Pop Up Play program have the option to purchase three additional days of service per week for eight weeks at a cost of \$5000. Please contact your Community Recreation Coordinator (CRC) by March 19, 2016, if you wish to purchase this option.

The list of programs and neighbourhood locations are attached. Neighbourhoods were selected to host summer programs based on the same criteria categories used in 2015.

Community Contribution Request

In 2015, over 118 community leagues showed their commitment to the program and provided financial support in amounts upwards of \$1000. This allowed the City of Edmonton to provide an additional 28 regular Green Shack programs throughout the city.

We greatly appreciate these contributions and hope that your league will support the Green Shack program this year with a financial contribution. If your league decides to contribute to this popular program, we ask that you pass a motion as a sign of commitment by March 19, 2016, and follow up by providing your contribution cheque, made out to "The City of Edmonton", to your CRC by April 8, 2016.

Funding Opportunities

Community leagues who are interested in providing their own recreational programming can apply for Student Temporary Employment Program (STEP) funding. More information on this program is available online at AlbertaCanada.com/STEP. The deadline to apply is February 29, 2016. *Note: STEP positions secured by leagues can no longer be administered by the City at the direction of the province.*

The federal grant program Canada Summer Jobs is also available. Visit the servicecanada.gc.ca website to learn more. The deadline to apply is February 26, 2016.

If your community would like to offer alternative programming, or if you require more information on this summer's programs, please contact your CRC.

Sincerely,

A handwritten signature in black ink, appearing to read "David Altken", written over a horizontal line.

David Altken
Acting Branch Manager
Neighbourhoods Branch

Age	Birth Year	Play Dates	2015/16	2016/17
U6	2010-2011	Saturdays	200	215
U8	2008-2009	Saturdays	205	220
U10	2006-2007	Saturdays	245	265
U12	2004-2005	Saturdays	260	280
U14	2002-2003	Sundays	265	285
U16	2000-2001	Sundays	275	285
U18	1998-1999	Sunday'	275	285